

ACCOMMODATION DETAILS

Room Type	Pax Per Room	Monthly Rental (RM)	2 Months Rental Deposit (see Note 1) (RM)	2 Months Advance Rental (RM)	Welcome Pack (RM)	Total First Payment (see Note 2) (RM)	Please Tick (✓) By Preference (up to 3 options)
Hostel: On Campus							
Triple Sharing (A/C)	3	450.00	900.00	900.00	200.00	2000.00	
Triple Sharing with Bath (A/C)	3	550.00	1100.00	1100.00	200.00	2400.00	
SEGi Residences: Casa Residenza 5 Pax/ Unit							
Master with Bath (A/C)	2	800.00	1600.00	1600.00	200.00	3400.00	
Middle Room (A/C)	2	680.00	1360.00	1360.00	200.00	2920.00	
Single Room (A/C)	1	950.00	1900.00	1900.00	200.00	4000.00	
SEGi Residences: Casa Residenza 5 Pax/ Unit							
Master with Bath (Non A/C)	2	650.00	1300.00	1300.00	200.00	2800.00	
Middle Room (Non A/C)	2	550.00	1100.00	1100.00	200.00	2400.00	
Single Room (Non A/C)	1	700.00	1400.00	1400.00	200.00	3000.00	
SEGi Residences: Casa Residenza 10 Pax/ Unit							
Room (Non A/C)		350.00	700.00	700.00	-	1400.00	

- Notes:
- Applies to local students only. Deposit for International student is USD500 regardless of hostel accommodation type.
  - Applies to local students only. For International student amount will differ because of the deposit paid as in Note 1.
  - All rates above and water and electricity subsidies may be subject to change without prior notice. The increase of rental shall not exceed ten percent (10%) of the current rental rates.
  - Each unit will be subsidized for water and electricity utilized each month only as follows:
    - For occupancy in Casa Residenza each apartment unit will be subsidized up to RM200.00 for non A/C rooms and RM500.00 for A/C rooms. Should the students within an apartment unit exceed usage of the subsidized amount, the full amount of the excess will be divided equally between all the students occupying the apartment unit for the month and charged to each students.
    - For occupancy in On Campus hostel – the utilities is inclusive in the rental.
  - For any check-in or check-out of at anytime before or after 1st of the month, the charges shall be prorated as per below:

Prorate = \_\_\_\_\_ Days x \_\_\_\_\_ (Rental) = \_\_\_\_\_  
30

Declaration and Acceptance

- I understand and accept to the \*Terms and Conditions and I understand that should I breach any of the terms and conditions, my conduct may be reported to SEGi which could result in my expulsion or suspension by SEGi or my eviction from my hostel accommodation.
- I declare that the particulars in this application are true, and I have not willfully suppressed any material fact. Any misrepresentation or omission of information will render me ineligible for students' accommodation.
- I undertake to make the full payment if my application is successful.

Applicant's Signature

Date

FOR OFFICE USE ONLY

Hostel : ☐ On Campus ☐ Casa Residenza

Unit No : \_\_\_\_\_ Check In Date : \_\_\_\_\_

Room Allocated : ☐ Room 1 ☐ Room 2 ☐ Room 3

Key Tag : A1 A2 A3 A4 B1 B2 B3 B4 C1 C2

Payment Received : ☐ Deposits RM \_\_\_\_\_  
☐ Advance Rental RM \_\_\_\_\_  
☐ Welcome Pack RM \_\_\_\_\_  
☐ Total RM \_\_\_\_\_

Official Receipt : \_\_\_\_\_

\*Terms and Conditions of Hostel Accommodation

A. General

- Only students registered in programmes or courses delivered at SEGi University (SEGi) may apply for students' accommodation.
- The management of Consortium Support Services Sdn Bhd ("CSS") reserves the right to reject any application which is not complete or accurate.
- The terms and conditions stated herein may be periodically reviewed and subject to change accordingly.
- CSS shall accept no responsibility whatsoever for any loss or damage including property, valuables or personal belongings of the student who has the sole responsibility to keep his or her property, valuables or personal belongings secured at all times.

B. Rooms Allocation

- Rooms are allocated on a first-come-first basis and subject to availability.
- The allocation of rooms to student is at all times the sole discretion of CSS.
- CSS will however endeavor to fulfill the applicant's preferred choice of accommodation and will recommend an alternative accommodation for the applicant's consideration in the event that the requested accommodation is unavailable.

C. Reservation and Payment

- All payments in relation to this hostel accommodation are to be paid to "SEGi University Sdn Bhd" (as CSS's collecting agent).
- Applicants are required to pay a deposit stipulated above based on selection (applicable to local students only) or USD500 (applicable for international students only) when submitting the accommodation application form. Take note that unless officially notified of confirmed accommodation, this payment of deposit does not guarantee confirmation of accommodation selected.
- Once deposit is paid, CSS will reserve a room for the student for a period of one (1) month only, consisting of fourteen (14) days before and fourteen days after the intake date for which the student is registered in. If the student fails to take up the room during the reservation period, the room will be released to other applicants.
- All reservations and deposit paid are non-transferable.
- The deposit is refundable only if the applicant cancels the room reservation with a written notice of at least one (1) month before the commencement of the program enrolled by the applicant or the applicant's visa application is rejected by the Immigration Department of Malaysia.
- Upon confirmation of the availability of rooms, applicants are required to pay and settle the balance of all sums due two (2) weeks prior to check-in failing which the reservation would be deemed cancelled and the deposit paid earlier shall be forfeited.
- The student shall pay two (2) months rental in advance before taking up the room. For any check-in or check-out at any time before or after 1st of the month, the charges shall be prorated. Any advance rentals paid are non-refundable.
- All deposits paid shall be held by CSS during the period of occupancy and shall be refundable by CSS to the students free of interest at check out, less such sum as may be due in respect of any breach by the students in the due performance of the terms and conditions herein (e.g., any accrued rental and electricity and water bills or expenses for damage caused by the student).
- All money refundable under the terms and conditions hereof must be claimed by the students or the student's parent/guardian/sponsor within six (6) months from the check-out date failing which, CSS shall be entitled to forfeit the said money and it shall no longer be claimable.
- Should a student be placed in a residence which requires access card, the student is required to pay a deposit for the access card. Upon return of the access card without damage at check out, CSS shall refund such deposit as may be refundable according to the House/Building Management Rules governing that place of residence.
- Where students of an apartment unit exceed usage of water and electricity of the subsidized amount, CSS shall be entitled to divide equally the excess amount among all the students in the apartment unit for that month and charge to each student.

- Students will be notified of any excess on the water and electricity charges via notice given by CSS and are required to pay the excess charges within the stipulated period stated in the notice.
- Where the student defaults in payment of any rental or excess water and electricity bill charged to the student, CSS shall be entitled to give written demand to the student to pay within the period stipulated on the demand. Should the student still fail to pay, CSS shall be entitled to deduct from the students deposit and require the student to top-up the deposit.

D. Occupancy at Hostels

- Occupancy period is one (1) year and upon expiry of the period the student must vacate the room. Subsequent renewal of occupancy is not allowed. The student must re-apply for accommodation if he/she wishes to stay in the hostels. However, rooms are allocated subject to availability at the discretion of CSS and CSS do not guarantee the availability of rooms to the student or that the student will be allocated the same room.
- If the student wishes to change room or terminate his/her occupancy, the student shall at all times give CSS one (1) month's written notice in advance. All rental and utilities charges during the notice period must continued to be paid.
- In relation to a request for room change, CSS will endeavor to fulfill the student's request provided there are available rooms. If within one (1) month CSS cannot fulfill the student's request, CSS shall inform the student and the student shall have the choice to either terminate his occupancy or continue to occupy the same room.
- Where a student:
  - Fails to pay the advance rental (payable two (2) months in advance) by the payment due date or
  - Fails to pay the excess of water and electricity bill charged to the student where CSS makes deduction from the student's deposit to the extent that the deposit is exhausted, and the student fails to top up the deposit upon request to do so; or
  - Fails to pay the advance rental and/or excess water and electricity bill charges to the student/or any part of the rental or excess bill where CSS makes deduction from the student's deposit to the extent that the deposit is exhausted, and the student fails to top up the deposit upon request to do so; CSS shall be entitled by written notice to require the student to vacate the room within seven (7) days. Any monies owed by the student (whether rental, excess of water and electricity bill, or expenses for damage done by the student, etc) shall be set off against any monies of the student held by CSS (if any). If there are still any excess owing by the student, CSS shall be entitled to require the student to pay such excess.
- CSS reserves the right to terminate the occupancy of a student in breach of this terms and conditions, House/Building Management Rules and Student's Accommodation Rules. Any misconduct by the student may be reported by CSS to SEGi which may result in disciplinary proceedings or other action taken by SEGi under SEGi's rules and regulations.
- CSS further reserves the right, at any time (including where the student has been allocated a room and is occupying the same), by giving at least 14 days advance written notice ("Relocation Notice"), to relocate the student to another room at the same or different location. The new room shall be, to the best of CSS endeavours, substantially equivalent to the standard and facilities provided of the previous room occupied by the student. The student shall be charged the same room rental rate as he/she previously was charged and shall be deemed a continuation of the previous arrangement of room occupancy on the same terms and conditions. The student must vacate the room upon expiry of the Relocation Notice and move his/her belongings to the new room designated for the student.

E. Check In

Monday to Friday - 9.00 am to 5.00 pm Saturday - 9.00 am to 12.00 noon

Accommodation Locations

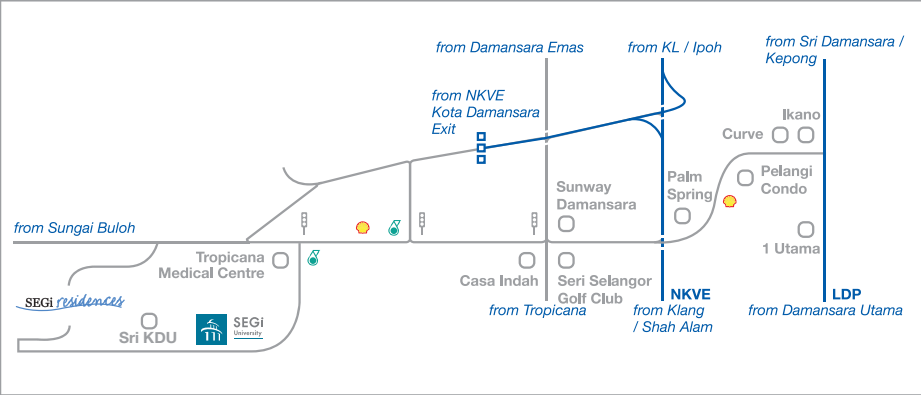
SEGi University Map

1. On-Campus Halls of Residence

SEGi University,  
9 Jalan Teknologi, Taman Sains Selangor,  
Kota Damansara, 47810 Petaling Jaya,  
Selangor Darul Ehsan.

2. SEGi Residences

Casa Residenza  
B1-09-05 Jalan Teknologi 2/1D,  
Signature Park Kota Damansara,  
47810 Petaling Jaya,  
Selangor Darul Ehsan.



If you have any inquiries, please call us at:  
T 03-6145 1777 E infokd@segi.edu.my TOLL FREE: 1800-88-7344

How to apply:

Students intending to stay at our Accomodation must submit an application form with deposit to SEGi University



ACCOMMODATION  
for SEGi UNIVERSITY



# Accommodation for SEGi University

Students who are studying at SEGi University can choose any of these accomodation:

## 1. On-Campus Halls of Residence

General features:

- 2 Blocks 4-storey walk up with 24-hour security and CCTV facilities at common areas
- Swimming pool, surau, convenience store, cafeteria



Type of Accommodation:

- Dormitory style
- Room for triple sharing

Furnishing:

Every unit comes with the following standard furnishing

- Beds, mattresses, wardrobes, study tables
- Air-conditioning
- Common bath
- Water dispenser at each block
- Coin operated laundry/ dryer machine
- Campus Wi-Fi



## 2. SEGi Residences at Casa Residenza

General features:

- 35 Storey with 24-hour Security and CCTV Facilities at common areas
- Swimming pool, surau, gym
- Within walking distance to campuses



Type of Accommodation ( Air-Conditioned Units )

- 3 bedroom apartments
- Accommodation for 5 students
- A choice of single and twin sharing bedroom



Type of Accommodation ( Non Air-Conditioned Units )

- 3 bedroom apartments
- Accommodation for 5 - 10 students
- A choice of single and twin sharing bedroom



Furnishing:

Every unit comes with the following standard furnishing

- Beds, mattresses, wardrobes, study tables
- Dining table set, sofa set and television
- Shoe cabinet
- Refrigerator, electric kettle
- Induction cooker (if cooking is allowed)
- Washing machine

Other Services:

- The Service Centre open 24 hours to assist students on day-to-day matters
- Upkeep and maintenance of the units
- Cleaning services for common areas
- Shuttle Services to and from campuses during peak hours
- Student activities



UNIT NO.

### APPLICATION FORM

Consortium Support Services Sdn. Bhd  
(Company No. 793134-D)  
9 Jalan Teknologi, Taman Sains Selangor,  
Kota Damansara,  
47810 Petaling Jaya  
Selangor Darul Ehsan  
Tel: 603-6145 1777 Ext: 3176  
Fax: 603-6145 2753

HOW TO COMPLETE THE FORM

1. Please write in BLOCK LETTERS
2. A passport-size colour photograph is required
3. Please accept the Terms and Conditions of Hostel Accommodation\* before submitting the application form
4. Payment can be made by cash, cheque or international money order to or made in favour of “SEGi University Sdn Bhd”, the collecting agent for CSS.

Photograph

STUDENT PARTICULARS			
Name (as in NRIC/Passport)			
No. NRIC/Passport		Student No	
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth/ State	
Race		Religion	
Nationality		Country	
Contact No (Please include all international codes)			
Email			
Home Address			
Medical Insurance/ History			
PARENT/ GUARDIAN TO CONTACT IN CASE OF EMERGENCY			
Parent/ Giardian Name			
Contact No (Please include all international codes)			
Address			
Email			
ENROLMENT DETAILS			
Programme Enrolled		Arrival Date	
Intake Date		Signature/ Date	
Marketing Staff Name			